

Subject: Reminder: Cost of compliance research study - opportunity to inform the development of phase IV of the EU ETS

Date: Monday, December 21, 2015 at 6:04:01 AM Central Standard Time

From: EUETS

To: Adam Hartley



Department
of Energy &
Climate Change



DATABUILD
Research & Solutions

Dear Adam Hartley

Reminder: Cost of compliance research study - opportunity to inform the development of phase IV of the EU ETS

Deadline for submissions: 8th January 2016

This is a reminder in relation to the survey in which you were recently invited to participate. The Department of Energy and Climate Change has commissioned Databuild to gather evidence on the administrative costs of complying with the EU ETS and views from participants regarding opportunities for further simplifications that could reduce the burden to UK business whilst maintaining the integrity and effectiveness of the system. This is your opportunity to provide data to help DECC understand what compliance means for organisations and shape the next phase of the scheme.

Please take this opportunity to respond, and inform the development of the UK's recommendations to the EU regarding phase IV of the EU ETS, please follow the link below for full details of the questions and process for submitting your responses

https://research.data-build.co.uk/survey/intweb.dll/project/databuild/DECC_compliance/PIN=W42555

Further information relating to the survey can be found below this email. If you have any queries, technical difficulties or require any further information about the work we are conducting please reply to this email or contact Gurvinder Kang at Databuild on 0121 687 1144. If you wish to check the validity of this research, please contact Simon Squire at DECC by emailing simon.squire@decc.gsi.gov.uk / EU.ets@decc.gsi.gov.uk or by calling 0300 068 6908.

We have extended the deadline for submissions as we understand it is a busy time of year – please complete the survey as soon as possible, but if you haven't got the time to complete it before Christmas, we will be accepting completed surveys in the first week of January.

Thank you in advance for taking the time to complete the survey. Your information is very much appreciated.

Yours sincerely,

Adrian Talbot

Further information in relation to completing the survey:

- *If you would prefer to complete the survey in an Excel template, rather than through the link provided to the online survey, please reply to this email requesting the template and confirm which scheme(s) your installation(s) are in (main scheme, small emitters & hospital scheme, main aviation scheme, aviation small / simplified procedure) so we can send the correct template(s).*
- *Please remember when completing the data tables on costs that:*
 - o *Not all cells need to be completed in the data tables – only certain columns and cells are mandatory. For mandatory cells completion is a case of inputting time spent by various roles against different tasks.*
 - o *Estimated costs of compliance are fine – you can tell us in the survey how confident you think your estimates are*
 - o *If any cells or columns are not relevant (for example, sub tasks that aren't relevant) then please enter a 0 into these cells.*

For a PDF of instructions for completing the surveys, click on this link: <http://www.data-build.co.uk/wp-content/uploads/2015/11/EU-ETS-Cost-of-Compliance-instructions-DEC-003-16.pdf>

For a PDF version of the survey that you can view / print / make notes on to help you complete the survey electronically, click on this link: <http://www.data-build.co.uk/wp-content/uploads/2015/12/EU-ETS-Cost-of-Compliance-research-questionnaire-hard-copy-for-sharing-AVIATION-DEC-003-16.pdf>

Any information you share with us will be kept confidential. Data will be shared with DECC, for the purpose of research and statistics on the costs of complying with the EU ETS, and data may be linked to other surveys or datasets. However, your contact details will not be linked to your responses or shared with anyone outside of DECC and our research team, unless otherwise agreed by you. Summarised research and analysis may be published, but it will not be possible to identify you or your organisation. For more information on how the data will be used, please refer to the online survey itself which provides full details.